EverThrive Illinois’ Board of Directors has governance responsibilities for the Illinois School-Based Health Alliance (ISBHA), as the ISBHA is part of the EverThrive IL Corporation. As such, EverThrive IL is responsible for the financial oversight, resource allocation, and hiring of paid staff for the ISBHA.

**MISSION:**
The Illinois School-Based Health Alliance (ISBHA) works to ensure that children and adolescents are healthy, safe, and ready to learn by advocating for and supporting school health centers (SHCs) as school and community assets.

**VISION:**
The ISBHA’s vision is that children and adolescents in Illinois are healthy and have the foundation that enables them to achieve their fullest potential in school and beyond.

**VALUES:**
- Children and adolescents have a right to high-quality health care.
- When children and adolescents have access to high-quality health care, they are better equipped to learn and succeed.
- SHCs are an effective and practical model for delivering high-quality health care to children and adolescents and addressing health inequity.
- SHCs recognize that children and adolescents exist in the context of their family, and they work to engage and support the family whenever possible.
- SHCs vary by community needs and available resources, but all SHCs bring additional supports and value to schools and their communities.

**ISBHA RESOURCES:**
- The Director of the Child and Adolescent Health Initiative (CAHI) leads the ISBHA and is employed by EverThrive IL. While she has other responsibilities at EverThrive IL, the majority of her effort is dedicated to ISBHA.
- The Coordinator of the Child and Adolescent Health Initiative supports the ISBHA and executes tasks and projects.
- EverThrive IL’s Policy Director supports the ISBHA’s policy and advocacy efforts.
- EverThrive IL’s Communications Coordinator supports the ISBHA’s media communication efforts.
- EverThrive IL’s IT Director supports ISBHA’s technology infrastructure.
- EverThrive IL’s Executive Director provides oversight and support to the ISBHA as needed.
- Other EverThrive IL paid staff support the ISBHA as needed, based on expertise and resources.
- The Steering Committee serves an advisory role and works closely with the CAHI Director.
- A technical assistance workgroup oversees and assists with the execution of technical assistance provided to the field.
- Other workgroups will be formed as necessary. These ad hoc workgroups will be task-specific and time-limited. Ad-hoc workgroups will include at least one Steering Committee member along with SHC staff and/or content experts, as deemed appropriate. They will be staffed by the CAHI Director or CAHI Coordinator.
**ISBHA STEERING COMMITTEE STRUCTURE**

**Responsibilities**
The ISBHA Steering Committee will serve in an advisory role to the ISBHA by providing oversight and assisting with the execution of tasks and projects. More specifically, the Steering Committee will:

- Lend expertise
- Advise and approve the strategic direction
- Guide and support plan implementation
- Promote ISBHA membership and engagement
- Collaborate with EverThrive IL staff to achieve goals

The Steering Committee will meet bi-monthly for at least two hours. Members will attend and actively participate in at least 75% of all meetings. Members will also attend an annual retreat. The retreat will count as one of the bi-monthly meetings. In addition, members will actively provide feedback and guidance as requested by the ISBHA paid staff, outside of recurring meetings.

**Co-Chairs**
The ISBHA Steering Committee Co-Chairs are the primary liaison between the Steering Committee and the ISBHA paid staff. The Co-Chairs and CAHI Director will meet on a monthly basis to discuss progress on project goals, plan for Steering Committee meetings, and troubleshoot issues as they arise. The Co-Chairs will also support the paid staff hiring process by interviewing candidates and making a hiring recommendation. EverThrive IL is responsible for final hiring decisions.

Co-Chairs will serve two year terms. To serve as Co-Chair, candidates should have served at least one year on the Steering Committee. This requirement will be waived if there are no eligible/interested candidates on the Steering Committee. Individuals can self-nominate or be nominated by anyone in the SHC field, including existing Steering Committee members.

**EverThrive IL Board Liaison**
The ISBHA Steering Committee will also have one EverThrive IL Board of Directors representative. This individual should be an EverThrive IL Board Member with some understanding of the School Health Center model. If there are no current EverThrive IL Board members with an understanding of SHCs that can serve as liaison, EverThrive IL will accept applications from interested candidates. All interested candidates must follow the standard EverThrive IL Board of Directors application process, will be subject to the Board of Directors’ roles and responsibilities, and will be subject to the Board’s final approval. Application details are found on the EverThrive IL website. ISBHA Steering Committee membership will coincide with the individual’s membership to the EverThrive IL Board of Directors, which consists of three-year terms.
SHC Members
Every effort will be made to ensure that SHC membership:

- Is representative of geographical distribution of school health centers, including all regions (i.e. Northern, Central, Southern, Chicago)
- At a minimum, includes the following roles from each region: medical provider, behavioral health provider, administrator/operations

SHC members will serve 3-year terms. Terms start in July and end in June of the member’s third year. If a new member is voted onto the Committee in the middle of a term year, their 3-year term will start in July of the upcoming year. The CAHI Director will be responsible for tracking and enforcing membership terms. SHC employees can self-nominate or be nominated by anyone in the SHC field, including existing Steering Committee members.

Ex Officio Members
The Steering Committee will also welcome Ex Officio members, individuals who have relevant expertise and are advocates of the SHC model but do not work at a SHC. Ex Officio membership will be based solely on expertise and will not be tied to geographic location. Ex Officio members will not have terms; however, their membership will be re-evaluated every two years. The CAHI Director is responsible for tracking membership and presenting candidates for re-evaluation. Individuals can self-nominate or be nominated by anyone in the SHC field, including existing Steering Committee members.

Voting
Only SHC Steering Committee members will be eligible to vote on SHC/Ex Officio member nominations, and Co-Chair nominations. Once a candidate is nominated, the SHC Steering Committee members will vote to approve or deny the nomination. Election will be determined by a majority vote where all SHC Steering Committee members are invited to participate in person or virtually to accommodate conflicting schedules. At least 50% of the SHC Steering Committee members must vote to reach quorum.

Meetings will serve as an opportunity to gather feedback from all Steering Committee members. Every effort will be made to create space for open and collaborative dialogue on ISBHA issues and activities where feedback from all Steering Committee members (SHC staff and Ex Officio) is valued. However, in the event that an issue proves to be controversial and the Steering Committee is unable to achieve consensus, the Steering Committee Co-Chairs will be responsible for calling a vote to determine the Steering Committee’s final recommendation. When a vote is called to resolve disagreement, only SHC members will be eligible to vote.